



Reference no

Agenda  
Item No.10.ii

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	The Happy Cirlice Day Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Charity number: 1033734		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	A series of trips/ activities to enhance the members' experience at the day centre; and address the issue of social isolation and independence. This programme of activity is an extension to what we would normally be able to provide.
Where will your project take place?	Rowley Place, Melksham; and Rowde, Devizes (trip)
When will your project take place?	A flexible year's plan of activity
How many people will benefit from your project?	22 directly; 8 indirectly -volunteers
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	To improve the social, environmental, economic and cultural quality of life for residents in Melksham  P.5 - Melksham 1 <sup>st</sup> Partnership aim

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

To provide a day centre for the elderly to keep them socially active and very much a part of their community. Providing clubs and day centres to strengthen the community and contribute to the environment of their local town.

'We want our Community Area to be prosperous, harmonious, and safe'

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**Our aim as a charity is to increase and benefit the quality of life of older people living independently in Melksham, and address the issue of social isolation amongst this group. For some a Monday is their only day 'out', and so trips and carefully planned visits would be special times for these people, which we would not normally be able to afford. If we can enhance the lives of the elderly living in Melksham and provide a rich experience for them, we are in turn benefiting the community they live in.**

**Another element of the project is keeping our elderly members fit and active. In doing so we are helping to keep them as independent and active members of their community for as long as possible; helping positivity; and also helping to prevent falls/ recovering gently from illness and regaining strength.**

**Any other information about your project.**

We hope to provide a years plan of activity for our members alternating between trips to Rowde for a day out; and exercise sessions with local facilitators.

### 3 - Management

**How many people are involved in the management of your group/organisation? 8**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text" value="5"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="1"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

If our fundraising can be stretched to help continue some of the activities we will, but this would only be on a 'one off' basis, as funds are tight.

**If you were not awarded the full amount requested, what would be the impact on your project?**

We would not be able to run these activities and trips.

**How will you know whether your project has made a difference in the community?**

For our members attending the day centre already makes a difference to their lives, but with extra funding help we can expand on our provision and give our members even more opportunities for socialising and a decrease in their isolation. This will be documented through photos and testimonials from our members as a record.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending: 09/10**

**Month: 03**

**Year: 2010**

**A - Total income:**

£8741

**B - Minus total expenditure:**

£9536

**Surplus/deficit for year: (A minus B)**

£-795

**Free reserves held:**

£

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
First trip to Rowde: 32 people:	£	<b>Own fundraising/reserves</b>		£
Transport	£79			£
Food plus VAT	£326	<b>Parish/town council</b>		£
	£			£
Chair-based exercise:	£	<b>Trusts/foundations</b>		£
£35 per session, 45 mins.	£			£
5 sessions	£175	<b>In kind</b>		£
	£			£
Second trip to Rowde as before	£405	<b>Other</b>		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£985</b>	<b>Total Project Income</b>		<b>£</b>
<b>Total project income B</b>		£		
<b>Total project expenditure A</b>		£985		
<b>Project shortfall A – B</b>		£		
<b>Award sought from Wiltshire Council Area Board</b>		£985		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the title name of the organisations' bank account e.g. current</b>				
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

We aim to provide opportunity for the elderly as a section of the community that can be 'forgotten.' Promoting activity with this age group can help with positivity, social relations, independence, etc.

**b) How does your project work to promote inclusion, participation and good community relations?**

Our project aims to provide activity and social stimulation for our elderly members, supported by our volunteers, in linking with other organisations local to us and facilitators. 'Getting out' and 'exercise' are strong themes we hope to promote to our members as part of this project.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Low income, isolated elderly people

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 14/11/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**